



TO: Board of Directors

FROM: Deborah Rumbaugh

SUBJECT: Vacation Days Buy Back for Retirees

DATE: May 2, 2023

TYPE: Action Required

According to current contract language, administrators separating from service can sell back thirty days per their contract. We are recommending, due to cumulative COVID workload, to allow them to buy back an additional five (5) days. At their [June 15, 2021 Regular Board Meeting](#), this request was also presented to the board and approved (Consent Item #11).

If you have any questions regarding this agreement, please contact me.

Recommendation: That the Board approve administrators separating from service to buy back an additional five (5) days due to cumulative COVID workload.